



JOB TITLE: Sewer

DEPARTMENT: Manufacturing Department

LOCATION: 2130 Progress Drive and/or 2160 Old Selma Road

NORMAL WORKING HOURS: Monday to Friday 7am to 3:30pm

REPORTS TO: Production Supervisor/ Spec II

POSITIONS SUPERVISED: None

Summary:

This entry level Sewing Machine Operator position is responsible for the accurate alignment of webbing under needles using marks on machines and templates as guides. The sewer guides the webbing under machine needles and presser foot pedals to sew parts together. This position will handle straps, hardware, using scissors to trim threads, and threading.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Operate single needle sewing machines to perform basic sewing steps that automatically join and reinforce webbing. – Daily
- Operate basic automated machines to perform basic sewing steps. – Daily
- Align webbing under needles using marks on machines and templates as guides. – Daily
- Align material pieces in correct order prior to sewing and verify that they in the correct position. – Daily
- Place hardware in the correct locations prior to complete sew. – Daily
- Guide webbing under machines needles using presser hand or foot pedals to sew parts together. – Daily
- Place cord, spools of thread or other material on spindles, insert bobbins, thread ends through machines guides and thread needles as necessary. – Daily
- Trim excess threads from webbing after sewing, using scissors, nippers, or automatic trimming machines. – Daily
- Select supplies such as fasteners and thread to meet job requirements. – Daily
- Inspect and check the webbing to locate defects or damage. – Daily
- Repair mistakes or mark quality issues as necessary. – Daily
- Observe machine operations and identify problems such as defective stitching, breaks in thread or machine malfunctions and report such defects to supervisors or mechanics. – Daily
- Work with supervisor towards meeting performance standards. – Daily
- Maintain a safe and clean work environment. – Daily
- Support TAC's vision, value, culture, and commitment to excellent customer service to all customers and stakeholders. – Daily
- Other related duties as assigned

QUALIFICATIONS / REQUIREMENT

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Satisfactory results of Local and State Records background check. Negative results of Drug Screening.

LANGUAGE SKILLS

Ability to communicate information and ideas so others will understand.

MATHEMATICAL SKILLS

Knowledge of numbers and the ability to count.

REASONING ABILITY

Ability to apply common sense and an understanding to carry out instructions provided.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use fingers, hands, arms and/or legs to handle or feel. The employee frequently is required to sit and reach with hands and arms. The employee must frequently lift and/or move up to 10 pounds. Specific vision abilities required by this job include color vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

COMMENTS

This position will move to other work areas as business requires.

Person needs to have the ability to ask questions and voice concerns in relation to work and work environment.

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